



Merri Creek Management Committee

Merri Creek Management Committee Ecological Restoration Team

Student Work Placement & Volunteer Details (Confidential)

Put YES in the appropriate box:

Student	Undertaking work placement as part of secondary or tertiary curriculum requirements	Volunteer	Undertaking volunteer work of not more than 2 days/week.
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Volunteers with MCMC's Ecological Restoration Team please ensure you are familiar with the conditions and requirements outlined on our [website](#).

Name _____

Pronouns _____

Address _____

Telephone (home) _____ **Mobile** _____

Email _____

Work Placement students only

Institution _____

Course _____

Year _____

Course Coordinator _____ **Phone** _____

What do you need from MCMC to fulfil your course requirements? (E.g. assessments)

Emergency Contacts

Contact 1

Name _____

Address _____

Telephone (mobile) _____ **Work** _____ **Relationship** _____

Contact 2

Name _____

Address _____

Telephone (mobile) _____ Work _____ Relationship _____

Do you have any known allergies? (Wasps, ants, other)

Office checklist**Prior to commencing:**

- ☐ Signed Practical placement personal accident insurance by institution

Upon commencement:

- ☐ Copy of MCMC's Interim Staff Handbook made available to student/volunteer
- ☐ Student/Volunteer Workplace Induction

What would you like to gain while working at MCMC? e.g. Particular skills, knowledge, contacts	(On completion of volunteering) Has your expectations been met? Put YES in the appropriate box		
	Above	Met	Below

Start / Finish _____ **Total no. days** _____